



BRAIN INJURY ASSOCIATION OF DURHAM REGION

ANNUAL GENERAL MEETING

THURSDAY, SEPTEMBER 20, 2018

AT

850 KING ST. W., UNIT 24, OSHAWA

BRAIN INJURY ASSOCIATION OF DURHAM REGION

ANNUAL GENERAL MEETING
SEPTEMBER 20 2018
A G E N D A

1. WELCOME
2. MOMENT OF SILENT THOUGHT
3. MINUTES OF THE JUNE 28, 2017 ANNUAL GENERAL MEETING (attached)
4. BRAIN INJURY AND POVERTY
5. YEAR END REPORT-JEFF CHARTIER-CEO
6. TREASURER'S REPORT-AUDIT ATTACHED
7. MOTION TO APPROVED AUDITORS
8. BY-LAW AMENDMENT
9. RETIRING DIRECTORS
9. BOARD OF DIRECTORS-RESOLUTION OF SLATE
10. CLOSING REMARKS
11. ADJOURNMENT & REFRESHMENTS

BRAIN INJURY ASSOCIATION OF DURHAM REGION

ANNUAL GENERAL MEETING

JUNE 28, 2017

MINUTES

1. Jeff Chartier, CEO of BIAD, welcomed everyone to BIAD's Annual General Meeting which was held at the BIAD's office at 850 King Street West, Unit 24, Oshawa, Ontario.
Quorum confirmed.
2. A Moment of Silent Thought was held for the survivors of brain injury.
3. Moved by Laura Visser and seconded by Terri Faulkner that the 2016 AGM Minutes be adopted as presented. **Accepted by the membership.**
4. Speaker Dr. Adam Blair presented on Concussion Management.
5. Jeff Chartier, CEO, spoke on the proceeding year, highlighting work done by the BIAD Staff in Administration, the Day Program, Community Support Coordination and Supported Independent Living Program.
6. Herb Paquette, Board Chair, presented the Year End Activities Report, updating the membership on the Association's activities during the past year.
7. Laura Visser presented the Treasurer's Report. Laura Visser asked for a motion to approve the Treasurer's Report. Moved by Louise Walker, seconded by Joan Buchanan.
Accepted by the membership.
8. Motion brought forward to appoint Freeman & Lourenco LLP Chartered Professional Accountants as Association Auditors for the 2017-2018 year. Motion moved by Louise Walker, seconded by Laura Visser. **Accepted by the membership.**
9. Jeff Chartier introduced and acknowledged the work of BIAD's 2017-18 Board of Directors, thanking them for their support and contribution.
10. A motion to adjourn the 2017 Annual General Meeting was brought forth by Laura Visser. **Accepted by the membership.**

Organizational Report and Address to the Membership

On behalf of the Brain Injury Association of Durham Region's Board of Directors and staff we submit to you our Annual Report on our Association. It has been a successful year for our Board of Directors and organizational stakeholders.

Without a doubt, this past year will always be looked back at as a year of transition and change. Five members of our staff either started or expanded their families. To Liz Persaud, Nichole Davies, Isabelle Rivaletto, Brigetta Balling and Christina Allen, congratulations on the additions of Liam, Harris, Mila, Heidi and Rylea. Our staff team continues to drive the organization with exemplary skills and passion. Day Services continue to offer vast services to upwards of 50 people per day. Nichole Davies, Liz Stubbert and Kathy Ochoa continue to do wonderful work with ease and skill, we deeply appreciate all that you do. Our Community Support Program continues to address the day to day challenges faced by individuals involved in our services. Thank you to Isabelle Rivaletto, Brigetta Balling, and Sarah Keleman, for all the great work they do. The Volunteer Coordination Program both provides access to essential services and recognition of the contribution of so many valued volunteers. We would like to thank Kayli Riann for her management in this role and her overall leadership in the operations of the agency. Supported Independent Living continues to maximize independence and quality of life while preventing issues that lead to a decline in the independence of its participants. Jennifer Whaley manages this program wonderfully and we would like to recognize her efforts and thank her for the dedication. The Supported Independent Living Program continues to have a wonderful team of devoted staff. Jill Costello, Suzanne Servant, Emily Walker, Phil MacKinnon, Jessica Lymburner, and Christina Allen, thank you for all of your hard work. None of our programming is possible without the administrative work of Kayli Riann, Dena Slauko, and Jennifer Silson. This year also saw the addition of new positions. Our Recreation Program is off to a wonderful start thanks to Troy Welch, along with our Communications Support Program lead by Koulla Martin, a wonderful new addition to our staff team. Special Thanks as well to Frank Murphy for his ongoing contribution, support and friendship. Lastly our work is possible because of the Support of the Central East Local Health Integration Network and the Ministry of Health and Long Term Care, the Region of Durham and the Ontario Trillium Foundation.

Outside of core operations we have undertaken several projects this year. Our Ontario Trillium Foundation project in the Youth Engagement Services exceeded all expected targets and brought us wonderful new youthful participants to our programming. This was all thanks to the wonderful work from a devoted team of staff. Transitional Support Coordinator program had a terrific tenth year of operation continuing with the support of the Region of Durham's Social Investment Fund. Vanessa Slater and Liz

Persaud have done superb work in this role. This project is now operating in the Peterborough Region, Toronto and North Bay with support of the Ontario Trillium Foundation and the work originating here is now having an impact across the province. We would like to express our deep appreciation to the Brain Injury Association of Peterborough Region, the Brain Injury Society of Toronto and the Brain Injury Association of North Bay and Area for both being our partners and colleagues. Our services expanded into Homeless Prevention with the support of Durham Region Housing Services and the Community Homelessness Prevention Initiative. Lukas Wyllie has taken on this role with the confidence and skill of someone who has been doing it for years. This program would not be possible without the work of Katie Manikas, our brilliant Director of Program Development, who never fails to ask the difficult and essential questions of both me and our community at large. The challenge in expressing my appreciation in this report is that we could go on for several pages and still fail to fully capture even a fraction of the contributions made by the staff. Just know that it is hard to picture coming to work without all the names listed above. You are important, valued and we are lucky to work with each and every one of you.

This upcoming year will be an exciting one as our organization moves forward utilizing all of the skills and talents available to us. Our Board of Director continues to support the staff with their efforts as they align with the organization's vision and mission. We are fortunate to work with such a dedicated group of volunteers. We all perform our respective roles with deep admiration of the individuals impacted by Brain Injury. After 12 years of working at the Brain Injury Association of Durham Region, we continue to be humbled by the increasing demand for services, executed with agility and innovation for those who have experienced brain injury, stroke, and concussion. We remain optimistic each and every day, because I see resilience, passion and empathy from those we work with and work for. This past year we continued to experience growth and advancement for our organization. My hope is, those who have experienced Brain Injury, who participated in our many services feel this as well.

Please feel free to reach out if you have any ideas or suggestions for how our services can improve.

We appreciate and value your continued support and participation.



Jeff Chartier, CEO



Herb Paquette, Board Chair

This is the relevant current wording in by law 4.5.4

- (b) Annual Meeting - Annual meetings of members of the Corporation may be held at any time prior to 30 June, and at such place in Ontario as may be prescribed by the Board.

This is the proposed new wording...

- (b) Annual General Meeting (AGM) – The Annual General Meeting (AGM) of Members of the Corporation may be held on any date determined by the Board providing it is no later than 15 months from the previous AGM.

BRAIN INJURY ASSOCIATION OF DURHAM REGION

BOARD OF DIRECTORS 2018/2019

Dr. Adam Blair

Mark Bouwmeester

Joan Buchanan

Lindsay Charles

Amy Dolick

Ashley-Rose Gillespie

Jennifer Hammond

Carol Harren

Herb Paquette

Laura Visser

Louise Walker