

BRAIN INJURY ASSOCIATION
OF DURHAM REGION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED
MARCH 31, 2018

INDEPENDENT AUDITOR'S REPORT

To The Members of:
Brain Injury Association of Durham Region

We have audited the accompanying financial statements of Brain Injury Association of Durham Region, which comprise the statements of financial position as at March 31, 2018, and the statement of operations for the year ended March 31, 2018 and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Basis For Qualified Opinion

In common with many community organizations, the Association derives revenue from fees, contributions, fundraising projects and other activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Association and we were not able to determine whether any adjustments might be necessary to the amounts reported.

Qualified Opinion

In our opinion, except for the effects of adjustments, if any, which we may have determined to be necessary had we been able to confirm the gross revenues specified in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of Brain Injury Association of Durham Region as at March 31, 2018, and the results of its operations for the year ended March 31, 2018 , in accordance with Canadian generally accepted accounting principles.

FREEMAN & LOURENCO LLP

A handwritten signature in black ink, appearing to read "Douglas R. Freeman", written in a cursive style.

Douglas R. Freeman, Chartered Professional Accountant
Licensed Public Accountant
June 25, 2018
Oshawa, Ontario

BRAIN INJURY ASSOCIATION OF DURHAM REGION

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED MARCH 31, 2018

	<u>2018</u>	<u>2017</u>
Revenue		
Donations	\$ 1,214	\$ 4,581
Interest Earned	1,277	2,771
Memberships	165	135
Ministry of Health and Long Term Care	1,812,463	1,766,632
Other	-	1,581
	<u>1,815,119</u>	<u>1,775,700</u>
Expenses		
Administration	1,946	3,863
Audit	8,800	8,475
Benefits	177,055	178,096
Insurance	4,218	3,986
Other Costs	70,182	76,200
Purchased Services	417,122	395,501
Rent	166,856	163,896
Special Events	11,651	16,536
Staff Training	22,592	20,955
Travel	33,027	36,732
Wages	903,210	874,463
	<u>1,816,659</u>	<u>1,778,703</u>
Excess of Revenues (Loss) Over Expenses	<u>\$ (1,540)</u>	<u>\$ (3,003)</u>

BRAIN INJURY ASSOCIATION OF DURHAM REGION

STATEMENT OF CHANGES IN NET ASSETS

FOR THE YEAR ENDED MARCH 31, 2018

	<u>2018</u>	<u>2017</u>
Project Funds		
Opening Surplus	\$ -	\$ -
Excess of Revenue Over Expenses	<u>-</u>	<u>-</u>
Transfer to Liabilities	<u>-</u>	<u>-</u>
Closing Surplus	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
Association Fund		
Opening Surplus	\$ 40,723	\$ 43,726
Excess of Revenue (Loss) Over Expenses	<u>(1,540)</u>	<u>(3,003)</u>
Closing Surplus (Note 8)	<u><u>\$ 39,183</u></u>	<u><u>\$ 40,723</u></u>
Special Project Fund		
Closing Surplus (no change for the year)	<u><u>\$ 70,000</u></u>	<u><u>\$ 70,000</u></u>

BRAIN INJURY ASSOCIATION OF DURHAM REGION

STATEMENT OF FINANCIAL POSITION

AS AT MARCH 31, 2018

	<u>2018</u>	<u>2017</u>
<u>ASSETS</u>		
Current		
Accounts Receivable	\$ 131,834	\$ 70,972
Short Term Investments (Note 7)	116,398	159,346
Prepaid Expenses (Note 9)	<u>6,474</u>	<u>6,474</u>
	<u>\$ 254,706</u>	<u>\$ 236,792</u>
<u>LIABILITIES</u>		
Current		
Bank Indebtedness	\$ 11,812	\$ 11,539
Accounts Payable and Accrued Charges	99,109	94,208
Deferred Income (Note 6, 8)	17,732	6,500
Vision Fund (Note 3)	<u>16,870</u>	<u>13,822</u>
	<u>145,523</u>	<u>126,069</u>
<u>MEMBER'S EQUITY</u>		
Project Fund	-	-
Association Fund	39,183	40,723
Special Project Fund	<u>70,000</u>	<u>70,000</u>
	<u>109,183</u>	<u>110,723</u>
	<u>\$ 254,706</u>	<u>\$ 236,792</u>

Approved on Behalf of the Board:

Signature *Date*

Signature *Date*

BRAIN INJURY ASSOCIATION OF DURHAM REGION

NOTES TO THE FINANCIAL STATEMENTS

AS AT MARCH 31, 2018

1. Description of Organization

The Brain Injury Association of Durham Region was incorporated without share capital on July 30, 1987. The Association changed its name from Head Injury Association of Durham Region on March 9, 2011.

The Association advocates for the needs of people living with the effects of brain injury, and provides ongoing support.

2. Significant Accounting Policies

These financial statements have been prepared in accordance with Canadian accounting standards for not for profit enterprises and are in accordance with Canadian generally accepted accounting principles and include the following significant accounting policies: The Organization is not responsible for corporate income tax based on their status as an not-for-profit organization.

- (A) Capital expenditures are expensed when incurred and accordingly no depreciation is provided on these capital expenditures.
- (B) Contributed goods and services are not recognized within the financial statements due to an inability to determine the fair value
- (C) The organization uses the deferral method for accounting for revenues

3. Vision Fund

The fund is used to self-insure for vision products. This program covers the employees and their families.

4. Excess of Revenues Over Expenses

In accordance with the Association's agreement with the Ministry of Health and Long Term Care, any funds not disbursed during the year are to be returned.

BRAIN INJURY ASSOCIATION OF DURHAM REGION

NOTES TO THE FINANCIAL STATEMENTS

AS AT MARCH 31, 2018

5. Statement of Cash Flows

A Statement of Cash Flow has not been prepared, as no additional meaningful information would be provided.

6. Deferred Revenue

	<u>Y.E.S GRANT</u>	<u>Association Poverty Reduction</u>	<u>Transup Funding</u>	<u>C.H.P.I Funding</u>	<u>Ontario Trillium Funding</u>
Current Period Receipts	\$ 52,800	\$ 12,262	\$ 50,750	\$ 21,413	\$ 6,500
Current Period Expenses	39,624	7,943	50,750	21,413	6,500
Deferred Revenue	<u>\$ 13,176</u>	<u>\$ 4,319</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Other various programs account for an additional \$237.00 in deferred revenues.

7. Term Deposits

	<u>Principal</u>	<u>Maturity</u>	<u>Rate</u>
RBC Investment Savings	\$ 15,781	N/A	N/A
* Mutual Funds			
Equitable Bank	100,617	21-Nov-2017	1.76%
	<u>\$ 116,398</u>		

* Investments reported at market value

8. Deferred Income

Adjustments have been made to 2017 balances for comparability purposes.

Accounts impacted:

Deferred Income	\$ (6,500)
Net Assets	<u>6,500</u>
	<u>\$ -</u>

BRAIN INJURY ASSOCIATION OF DURHAM REGION

NOTES TO THE FINANCIAL STATEMENTS

AS AT MARCH 31, 2018

9 Prepaid Expenses

Prepaid Expenses relate to a security deposit paid in fiscal 2017 to Landlord.

10 Economic Dependence

The Association is economically dependent on funding from The Ministry of Health and Long Term Care. Any disruption to these funds may inhibit the Association from continuing operations.